

**BOARD OF GOVERNORS**  
**Minutes of a Public Meeting**  
**held on Thursday, March 21, 2013**  
**in Room C408 beginning at 1800 hours (6:00 p.m.)**

**Present:** Roy Daykin, President  
Stacey Edzerza Fox  
Kwin Grauer  
Gerda Krause  
Anne Lippert  
Jeff Lowe

Teresa Lu  
Brian McGibney  
Jas Sandhu  
Mark Smith  
Dean Tsatouhas

**Regrets:** David Bowra  
Zdenka Buric

Megahn McCarthy

**Staff:** Barry Coulson, Associate Vice-President, Administration and Finance  
Ian Humphreys, Vice-President, Business & Enrolment Management  
Brad O'Hara, Vice-President, Academic and Provost  
Dawn Palmer, Associate Vice-President, Human Resources

**Visitors:** Diane Bradley, Chair, Health Sciences Division  
Lynn Carter, President, Langara Faculty Association  
Raymond Chow, Chair, Langara College Administrators' Association  
Julia Denholm, Chair, Humanities Division  
Carla Fairbairn, Associate Director, Budgets and Payroll  
Margaret Heldman, Dean, Faculty of Science  
Peter Huron, Representative, CUPE Local 15/VMCEW  
Janine Lennox, Chair, Nursing Department  
Cheryl McKeeman, Instructor, Mathematics and Statistics  
Sue Street, Executive Director, College Advancement

**Recorder:** Diana Falcon, Executive Assistant to the Board of Governors

A. Lippert welcomed guests and visitors to the meeting. She thanked D. Bradley, M. Heldman, J. Lennox and four students for providing Board Members with a very interesting tour of the Nursing Simulation Centre.

B. O'Hara introduced D. Bradley, M. Heldman, and J. Lennox who made a presentation on the Langara School of Nursing, Health Sciences Division and Faculty of Science. J. Lennox provided an overview and history of the Langara College Nursing Program - the unique features of the program, the academic areas, and opportunities for learners. She noted that the reputation of the Langara School of Nursing is known Canada-wide through the numerous awards won by the School of Nursing and members of its Faculty, and through the hosting of a very successful CNSA regional conference. M. Heldman highlighted the degree partnership with SFU (which began with a soft launch in January 2013 with 25 students), Camosun's applied research and scholarship program, international education experiences, and the new Bioinformatics programs (a first for Canadian colleges). D. Bradley highlighted activities in the Health Sciences Division noting that the college recently hosted a very successful 2013 Vancouver District Science Fair.

**1. APPROVAL OF THE AGENDA**

It was moved by J. Lowe, seconded by J. Sandhu  
**THAT, the Agenda be approved.**

**Carried Unanimously.**

**2. APPROVAL OF THE MINUTES and BUSINESS ARISING**

**a) Minutes of the Meeting held on January 24, 2013**

It was moved by K. Grauer, seconded by M. Smith  
**THAT, the Minutes of the Langara College Board Public Meeting  
held on January 24, 2013 be approved.**

**Carried Unanimously.**

**3. CHAIR'S REPORT**

**a) Community Connections**

A. Lippert reviewed the activities as noted in the Community Connections memo attached to the agenda.

**b) 2013 ACCC Conference**

A. Lippert advised that she, D. Bowra and R. Daykin would be attending the ACCC Conference being held in Penticton, BC from June 1-3, 2013. T. Lu, J. Sandhu, and D. Tsatouhas were also invited to attend on behalf of the Board.

**c) Board Evaluation Process**

A. Lippert highlighted her memo attached to the agenda and advised that it is the Board's responsibility to evaluate its effectiveness on an annual basis as outlined in Board Governance Policy 400. The evaluation is traditionally completed in June but since the Board Retreat being held on April 12-13, 2013, will include a presentation on board governance and evaluation, the Board evaluation process will be postponed until the fall.

**d) Presidential Search and Recommendation Committee – Update**

D. Palmer provided an update on the Presidential Search and Recommendation Committee (PSRC) meeting held on March 5, 2013, noting that the committee selected Janet Wright and Associates as the Executive Search firm to assist with the search for the next President of Langara College. She noted that the search firm has met with constituent groups, board members, and executive members and will meet with the PSRC in April to develop a position profile and advertisement.

In response to a question, A. Lippert noted that due to the government's salary cap and the cost of living in the lower mainland, it will be difficult to attract applicants from outside of the province.

**e) Update on Board Retreat**

A. Lippert reminded Board Members of the Board Retreat being held on April 12-13, 2013, and noted that details will be provided soon and any questions should be directed to D. Falcon. In response to a question, it was noted that presentations at the retreat will include a review of 2012/13

institutional objectives and 2013/14 priorities; that the Strategic Plan will be updated to keep it current; and, a new strategic plan will be developed with the new President.

#### **4. PRESIDENT'S REPORT**

R. Daykin referenced his memo dated March 14, 2013, attached to the agenda which highlighted College events that occurred in February - March 2013.

R. Daykin provided information on the following:

- Applications are ahead of previous year;
- Nine applications were received for 2013/14 Innovation funding and the four successful proposals will be announced soon;
- B. O'Hara highlighted a Memorandum of Understanding with the British Columbia Applied Research and Innovation Network (BCAIRN);
- Construction of a new Sciences and Student Services building was announced. W. Lannard and B. Coulson will guide the process;
- S. Street announced the establishment of the Langara College Foundation on February 6, 2013, noting that the foundation is registered with Revenue Canada as a non-profit society;
- Langara Falcons Men's Basketball team won bronze in the Canadian Championship game;
- Ralph Sultan announced as new Minister of Advanced Education, Innovation and Technology ;
- Upgrades to StudentAid BC to assist students in managing their student loans and reduce wait times;
- Langara approved for increase in funding for the Life Safety Routine Capital Projects; and,
- 2013 Federal Budget highlighted.

##### **a) Administrative Service Delivery Transformation Project**

R. Daykin noted that during the February 2012 budget announcement, post-secondary education sector funding was reduced by \$20 million in 2013/14 and \$30 million in 2014/15. During the February 2013 budget announcement, these cuts would be extended over a three year period to 2015/16. He advised that the Ministry implemented the Post-Secondary Sector Administrative Service Delivery Transformation Project in May 2012. Phase I of the project identified potential opportunities and delivered an assessment of likely costs, benefits and implications, as outlined in a report completed by Deloitte Inc. (available on the Ministry website.) Phase II of the project began in March 2013 and will develop business cases to support implementing selected opportunities. Information will be provided as it becomes available.

#### **5. FOR APPROVAL**

##### **a) 2013/14 Operating Budget and Capital Acquisitions Budget**

R. Daykin highlighted his memo attached to the agenda noting that the financial management of Langara has been very responsible and has placed the college in a financially strong position. He noted that the proposed 2013/2014 Operations Budget and Capital Acquisitions Budget includes the results of the Langara Faculty Association and CUPE collective agreements, and will allow Langara to move forward, providing the opportunity to meet community and government commitments while at the same time not overcommitting the institution.

B. Coulson highlighted his memo attached to the agenda, provided background to the 2013/2014 Operations Budget and Capital Acquisitions Budget and described key items of influence. It was noted that changes to provincial funding is not anticipated and that the college has not yet received the 2013/14 budget letter.

Discussion ensued and Board Member's questions were addressed.

It was moved by K. Grauer, seconded by B. McGibney

**THAT, the Operations Budget and Capital Acquisitions Budget for 2013/14, be approved.**

**Carried Unanimously.**

**b) Government Letter of Expectations**

R. Daykin highlighted his memo attached to the agenda noting that the draft 2013/14 Government Letter of Expectations identifies updates that focus on revisions to strategic priorities and other minor housekeeping changes that have no significant impact to the college.

Discussion ensued and Board Member's questions were addressed.

It was moved by B. McGibney, seconded by J. Lowe

**THAT, the Board authorizes the Board Chair to sign the 2013/14 Government Letter of Expectations (GLE) on behalf of Langara College.**

**Carried Unanimously.**

It was noted that C. Fairbairn left the meeting at 1920 hours.

**7. EDUCATION COUNCIL REPORTS**

A. Lippert highlighted her memo attached to the agenda and advised that Section 23 of the BC College and Institute Act speaks to the responsibility of Education Council to advise the Board on the development of educational policy, including proposals about implementation, cancellation or changes to courses or programs.

She advised that, going forward; a motion will be required to receive the summary reports by the Board for information which will satisfy the requirements of Section 23 of the BC College and Institute Act.

**a) Report of the Meeting held on January 22, 2013**

G. Krause highlighted the summary report of the Education Council meeting held on January 22, 2013, attached to the agenda and noted a new course and program and course changes.

**b) Report of the Meeting held on February 26, 2013**

G. Krause highlighted the summary report of the Education Council meeting held on February 26, 2013, attached to the agenda and noted program changes to the Diploma in Arts and Science, and changes to the Bachelor of Recreation Management admission and elective requirements.

It was moved by K. Grauer, seconded by M. Smith

**THAT, the Education Council Summary Reports for the meetings held on January 22, 2013, and February 26, 2013, be received for information.**

**Carried Unanimously.**

**9. BOARD MEMBERS' REPORT**

Nil.

**10. CONSTITUENT GROUP REPORTS**

P. Huron thanked D. Palmer and her team for their outstanding job during the bargaining process.

**11. VISITORS' COMMENTS**

Nil.

**12. NEXT SCHEDULED BOARD MEETING**

The next Board of Governors meeting is scheduled for **Thursday, May 23, 2013.**

There being no further business, the meeting adjourned at 1920 hours (7:20 p.m.)

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Anne Lippert  
Chair, Board of Governors  
Langara College

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Roy Daykin  
President and CEO  
Langara College